



Complex Image Accessibility Cheat Sheet

By following this checklist, you can make sure that your complex images, like graphs and charts, follow Division accessibility requirements.

Alternative Text and Images

- I have made sure to add alternative text to all of my graphs, charts, or images. If my graph or chart has been included as an image, I have made sure that I have included alternative text.

Long Descriptions

- I have made sure to include a long description to my complex image. A long description gives me an opportunity to fully describe what is taking place in my graph or chart. As opposed to alternative text, a long description can be included in the text around my chart and in the main body of my work.

Tables for Additional Clarity

- I have included, or have provided access to, the same information in a table. A table provides users who are viewing your work with a screen reader the full ability to access the data you are presenting. Provide this table in your main document or provide an accessible link to this information.

Need More Help?

If you are still having trouble making your images accessible, or you have questions, please contact us by email.

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