

## 2025 Hourly payroll Dates and Deadlines

Period	Period Number	Period Start Date	Period End Date	Payroll Payment Date	Flagged Early Payroll	Payroll Deadline (Anything submitted/Approved or changed after this date will be picked up on the next payroll)	Time to Complete By
12/16/2024 - 12/31/2024 (Semimonthly Hourly)	1	12/16/2024	12/31/2024	1/15/2025		Wednesday, January 8, 2025	3:00 PM CT
01/01/2025 - 01/15/2025 (Semimonthly Hourly)	2	1/1/2025	1/15/2025	1/31/2025		Friday, January 24, 2025	3:00 PM CT
01/16/2025 - 01/31/2025 (Semimonthly Hourly)	3	1/16/2025	1/31/2025	2/14/2025		Friday, February 7, 2025	3:00 PM CT
02/01/2025 - 02/15/2025 (Semimonthly Hourly)	4	2/1/2025	2/15/2025	2/28/2025		Friday, February 21, 2025	3:00 PM CT
02/16/2025 - 02/28/2025 (Semimonthly Hourly)	5	2/16/2025	2/28/2025	3/14/2025		Friday, March 7, 2025	3:00 PM CT
03/01/2025 - 03/15/2025 (Semimonthly Hourly)	6	3/1/2025	3/15/2025	3/31/2025		Monday, March 24, 2025	3:00 PM CT
03/16/2025 - 03/31/2025 (Semimonthly Hourly)	7	3/16/2025	3/31/2025	4/15/2025		Tuesday, April 8, 2025	3:00 PM CT
04/01/2025 - 04/15/2025 (Semimonthly Hourly)	8	4/1/2025	4/15/2025	4/30/2025		Wednesday, April 23, 2025	3:00 PM CT
04/16/2025 - 04/30/2025 (Semimonthly Hourly)	9	4/16/2025	4/30/2025	5/15/2025		Thursday, May 8, 2025	3:00 PM CT
05/01/2025 - 05/15/2025 (Semimonthly Hourly)	10	5/1/2025	5/15/2025	5/30/2025		Friday, May 23, 2025	3:00 PM CT
05/16/2025 - 05/31/2025 (Semimonthly Hourly)	11	5/16/2025	5/31/2025	6/13/2025		Friday, June 6, 2025	3:00 PM CT
06/01/2025 - 06/15/2025 (Semimonthly Hourly)	12	6/1/2025	6/15/2025	6/30/2025	*	<b>Monday, June 16, 2025</b>	<b>3:00 PM CT</b>
<b>06/16/2025 - 06/30/2025 (Semimonthly Hourly)</b>	<b>13</b>	<b>6/16/2025</b>	<b>6/30/2025</b>	<b>7/15/2025</b>	<b>*</b>	<b>Monday, July 7, 2025</b>	<b>3:00 PM CT</b>
07/01/2025 - 07/15/2025 (Semimonthly Hourly)	14	7/1/2025	7/15/2025	7/31/2025		Thursday, July 24, 2025	3:00 PM CT
07/16/2025 - 07/31/2025 (Semimonthly Hourly)	15	7/16/2025	7/31/2025	8/15/2025		Friday, August 8, 2025	3:00 PM CT
08/01/2025 - 08/15/2025 (Semimonthly Hourly)	16	8/1/2025	8/15/2025	8/29/2025		Friday, August 22, 2025	3:00 PM CT
08/16/2025 - 08/31/2025 (Semimonthly Hourly)	17	8/16/2025	8/31/2025	9/15/2025		Monday, September 8, 2025	3:00 PM CT
09/01/2025 - 09/15/2025 (Semimonthly Hourly)	18	9/1/2025	9/15/2025	9/30/2025		Tuesday, September 23, 2025	3:00 PM CT
09/16/2025 - 09/30/2025 (Semimonthly Hourly)	19	9/16/2025	9/30/2025	10/15/2025		<b>Tuesday, October 7, 2025</b>	<b>3:00 PM CT</b>
10/01/2025 - 10/15/2025 (Semimonthly Hourly)	20	10/1/2025	10/15/2025	10/31/2025		Friday, October 24, 2025	3:00 PM CT
10/16/2025 - 10/31/2025 (Semimonthly Hourly)	21	10/16/2025	10/31/2025	11/14/2025		Friday, November 7, 2025	3:00 PM CT
11/01/2025 - 11/15/2025 (Semimonthly Hourly)	22	11/1/2025	11/15/2025	11/26/2025	*	<b>Wednesday, November 19, 2025</b>	<b>3:00 PM CT</b>
11/16/2025 - 11/30/2025 (Semimonthly Hourly)	23	11/16/2025	11/30/2025	12/15/2025		Monday, December 8, 2025	3:00 PM CT
12/01/2025 - 12/15/2025 (Semimonthly Hourly)	24	12/1/2025	12/15/2025	12/23/2025	*	<b>Tuesday, December 16, 2025</b>	<b>3:00 PM CT</b>

The payroll deadline dates are for Time Submission, Leave Submission, Supervisor Approvals, Direct Deposit Changes an any other changes that would have any affect on your payroll.