

2025 Semi-Monthly Payroll Dates & Deadlines

Period	Period Number	Period Start Date	Period End Date	Payroll Payment Date	Flagged Early Payroll	Payroll Deadline <small>(Anything submitted/approved or changed after this deadline will be picked up on the next payroll)</small>	Time to Complete By
01/01/2025 - 01/15/2025 (Semimonthly)	1	1/1/2025	1/15/2025	1/15/2025		Wednesday, January 8, 2025	3:00 PM CT
01/16/2025 - 01/31/2025 (Semimonthly)	2	1/16/2025	1/31/2025	1/31/2025		Friday, January 24, 2025	3:00 PM CT
02/01/2025 - 02/15/2025 (Semimonthly)	3	2/1/2025	2/15/2025	2/14/2025		Friday, February 7, 2025	3:00 PM CT
02/16/2025 - 02/28/2025 (Semimonthly)	4	2/16/2025	2/28/2025	2/28/2025		Friday, February 21, 2025	3:00 PM CT
03/01/2025 - 03/15/2025 (Semimonthly)	5	3/1/2025	3/15/2025	3/14/2025		Friday, March 7, 2025	3:00 PM CT
03/16/2025 - 03/31/2025 (Semimonthly)	6	3/16/2025	3/31/2025	3/31/2025		Monday, March 24, 2025	3:00 PM CT
04/01/2025 - 04/15/2025 (Semimonthly)	7	4/1/2025	4/15/2025	4/15/2025		Tuesday, April 8, 2025	3:00 PM CT
04/16/2025 - 04/30/2025 (Semimonthly)	8	4/16/2025	4/30/2025	4/30/2025		Wednesday, April 23, 2025	3:00 PM CT
05/01/2025 - 05/15/2025 (Semimonthly)	9	5/1/2025	5/15/2025	5/15/2025		Thursday, May 8, 2025	3:00 PM CT
05/16/2025 - 05/31/2025 (Semimonthly)	10	5/16/2025	5/31/2025	5/30/2025		Friday, May 23, 2025	3:00 PM CT
06/01/2025 - 06/15/2025 (Semimonthly)	11	6/1/2025	6/15/2025	6/13/2025		Friday, June 6, 2025	3:00 PM CT
06/16/2025 - 06/30/2025 (Semimonthly)	12	6/16/2025	6/30/2025	6/30/2025	*	Monday, June 16, 2025	3:00 PM CT
07/01/2025 - 07/15/2025 (Semimonthly)	13	7/1/2025	7/15/2025	7/15/2025		Tuesday, July 8, 2025	3:00 PM CT
07/16/2025 - 07/31/2025 (Semimonthly)	14	7/16/2025	7/31/2025	7/31/2025		Thursday, July 24, 2025	3:00 PM CT
08/01/2025 - 08/15/2025 (Semimonthly)	15	8/1/2025	8/15/2025	8/15/2025		Friday, August 8, 2025	3:00 PM CT
08/16/2025 - 08/31/2025 (Semimonthly)	16	8/16/2025	8/31/2025	8/29/2025		Friday, August 22, 2025	3:00 PM CT
09/01/2025 - 09/15/2025 (Semimonthly)	17	9/1/2025	9/15/2025	9/15/2025		Monday, September 8, 2025	3:00 PM CT
09/16/2025 - 09/30/2025 (Semimonthly)	18	9/16/2025	9/30/2025	9/30/2025		Tuesday, September 23, 2025	3:00 PM CT
10/01/2025 - 10/15/2025 (Semimonthly)	19	10/1/2025	10/15/2025	10/15/2025		Tuesday, October 7, 2025	3:00 PM CT
10/16/2025 - 10/31/2025 (Semimonthly)	20	10/16/2025	10/31/2025	10/31/2025		Friday, October 24, 2025	3:00 PM CT
11/01/2025 - 11/15/2025 (Semimonthly)	21	11/1/2025	11/15/2025	11/14/2025		Friday, November 7, 2025	3:00 PM CT
11/16/2025 - 11/30/2025 (Semimonthly)	22	11/16/2025	11/30/2025	11/26/2025	*	Wednesday, November 19, 2025	3:00 PM CT
12/01/2025 - 12/15/2025 (Semimonthly)	23	12/1/2025	12/15/2025	12/15/2025		Monday, December 8, 2025	3:00 PM CT
12/16/2025 - 12/31/2025 (Semimonthly)	24	12/16/2025	12/31/2025	12/23/2025	*	Tuesday, December 16, 2025	3:00 PM CT
The payroll deadline dates are for Time Submission, Leave Submission, Supervisor Approvals, Direct Deposit changes and any other changes that would have any affect on your payroll.							