



## Division of Agriculture Vehicle Maintenance Schedule

Employees driving Division of Agriculture vehicles are responsible for checking and maintaining adequate levels of the following:

- Oil level
- Coolant level
- Windshield fluid level
- Accessory belts should be checked at each oil change
- Prior to getting into a vehicle, walk around vehicle and check for low tire pressure, cracked glass, scratches, etc.
- Change oil and filter every 6,000 miles. If vehicle is used for towing, stop-and-go driving, vehicle has more than 75,000 miles, or operated in dusty areas, change every 3,000 miles (all vehicles). Under no circumstances should oil change intervals exceed 6000 miles.
- Check battery fluid levels every 24 months or 24,000 miles (all vehicles).
- Change engine coolant every 30,000 miles or 36 months (all vehicles).
- Rotate tires every 6,000 miles (all vehicles).
- Replace spark plugs every 30,000 miles (all vehicles).
- Replace air cleaner filter every 30,000 miles, or more often if driving in dusty areas (all vehicles).
- Replace PCV valve every 60,000 miles (all vehicles).
- Inspect all brakes every 30,000 miles, more often if in stop and go or driving in hilly areas.
- Under normal highway driving, change automatic transaxle fluid at 120,000 miles. If the vehicle is used for towing, stop-and-go driving, and/or in dusty areas, change fluid every 30,000 miles.
- Replace camshaft drive belt (all vehicles, if equipped) at 100,000 miles.
- This maintenance schedule is to be used as a guide only. For a more detailed schedule, consult your owner's maintenance schedule located in each vehicle glove box.

Place this maintenance schedule in each Division of Agriculture vehicle.