

**Alumni Society Outstanding Advising Award**  
**Dale Bumpers College of Agricultural, Food and Life Sciences**  
**University of Arkansas**

**A. Objective of the Award**

The Outstanding Advising Award is aimed at recognizing faculty of the DBCAFLS who have made notable and outstanding contributions to the advisement of undergraduate students. Advising includes academic advising, advising student organizations and facilitating student activities. This award recognizes individual faculty members who have had a positive impact on students' development.

**B. Eligibility**

Any faculty member in the DBCAFLS who advises undergraduate students and/or organizations may be nominated for this award. Faculty who have received this award within the past five years are not eligible.

**C. Process of Nomination**

1. **Nomination:** A faculty member may be nominated for the Outstanding Advising Award by any academic department or unit, faculty member, student, or student organization of the DBCAFLS.
2. **Length of Nomination:** The nomination has a maximum of three pages (single spaced) plus appended materials (letters or supporting documents). Nominations exceeding the three pages (for items D1-D5) will not have excess materials considered.
3. The deadline for nomination materials to be submitted will be announced each fall by the Office of the Dean.
4. Resubmissions with a current nomination letter are acceptable for a period of three years (the initial submission plus two subsequent years).

**D. Nomination Packet and Selection Criteria**

The following items will be used as criteria for evaluation and selection of the awardee and should be included in the nomination packet.

1. A brief **vitae** that highlights advising activities and includes a listing of academic training and date of appointments at the University of Arkansas.
2. A **statement of advising or mentoring philosophies** and how those beliefs are implemented with students.
3. A **description of innovations** or successful implementation of advising strategies.
4. A **description of advising load** by year. This information should include academic and student organization advising, participation in extra-curricular student activities and student retention efforts.
5. **Advising improvement activities**, such as participation in workshops, symposia, seminars, etc. aimed at improving student advisement.
6. **Letters of support.** A maximum of three letters will be considered for the nominee. Letters may be solicited from faculty, students, alumni, administrators and parents.

*Items 1-5 are subject to the three-page limit; however, item 6 is considered appended material.*

Note: The packet should be organized by the criteria (1-6) for uniformity. No color documents, papers, photographs, or special binding is allowed. Submit all documents as a single PDF file.