# UADA Policy 405.7 University of Arkansas Division of Agriculture Non-Discrimination Policy and Procedure

## **Purpose**

It is the policy of the University of Arkansas Division of Agriculture to provide equal employment opportunities and to offer all its programs to eligible participants without regard to race, color, age, religion, sex, national origin, disability, marital or veteran status, or any other legally protected status.

# **Policy and Procedure**

## **Employment Complaint**

Any employee, former employee, or applicant for employment who believes that discrimination in employment has been practiced against him/her or that an employment practice of the University of Arkansas Division of Agriculture has resulted or will result in discrimination in employment against him/her may file a formal complaint. A formal complaint must be filed with the Division's Office of Affirmative Action within 180 days of the date of the alleged act of discrimination. The formal complaint must be made in writing and must give the name and address of the complainant, state the basis of the complaint, and indicate whether the alleged discrimination was based on race, color, national origin, religion, gender, age, disability, marital or veteran status or any other legally protected status.

#### **Programmatic Complaint**

Any person who believes that he/she may have been discriminated against with any program or activity conducted by the Division of Agriculture may file a written complaint with the Division's Office of Affirmative Action or with the U.S. Department of Agriculture, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410.