




DIVISION OF AGRICULTURE
RESEARCH & EXTENSION

University of Arkansas System

MEMORANDUM

TO: All UADA Employees

FROM: Deacue Fields III 
Vice President for Agriculture

DATE: December 13, 2024

SUBJECT: Change to Division Cell Phone Policy

Effective July 1, 2025, University of Arkansas Division of Agriculture will **no longer provide** cellular service or equipment. Option 2 of the current cellular policy ([PMGS 20-04](#)) will be removed primarily due to the difficulty separating business and personal phone usage or justifying any personal usage of UADA-owned phones. Option 1 of PMGS 20-04 will be revised and UADA will continue to provide monetary reimbursement of up to \$50 monthly for employee-owned devices used to conduct official business.

Effective immediately, no new cellular equipment purchases will be approved. Existing cellular plans will continue to be supported through June 30, 2025. We are exploring options that may allow employees to purchase and/or retain the number for current UADA-owned devices. We will continue to provide hot spots when they are required to deliver research or outreach programs. We do not anticipate this policy change negatively impacting the ability to deliver programs or responsiveness to clientele needs.

For employees concerned about Freedom of Information Act (FOIA) or sharing your personal phone number with clientele, General Counsel will provide detailed information regarding FOIA, and IT will provide steps for receiving business-related calls via your Zoom or TEAMS phone numbers and systems.